



San Bruno City Hall on the move "Temporarily"
1111 Bayhill Drive 4th Floor Suite 480 in San Bruno
(650) 616-7058

CITY COUNCIL REGULAR MEETING

MINUTES

February 25, 2003

THIS IS TO CERTIFY THAT:

The San Bruno City Council met in Regular Session at the San Bruno Senior Center at 1555 Crystal Springs Road. The meeting was called to order at 7:00 p.m.

Mayor Franzella thanked the **San Bruno Garden Club** for the beautiful floral arrangement that they provided for tonight's meeting.

ROLL CALL:

Recorded by City Clerk Simon, present were Mayor Franzella presiding; Vice Mayor Pallas, Councilmembers Ibarra, O'Connell, and Ruane.

PLEDGE OF ALLEGIANCE:

Mayor Franzella asked Library Services Director Terry Jackson to lead us in the pledge of allegiance.

REVIEW OF AGENDA: no changes

APPROVAL OF MINUTES: Minutes dated February 11, 2003, approved as submitted.

CONSENT CALENDAR:

Mayor Franzella pulled item 4f and **Vice Mayor Pallas** pulled item 4g.

M/S Ibarra/Ruane, to approve remainder of consent and passed unanimously.

a. Approve: Payroll of February 14, 2003.

b. Approve: Accounts Payable of February 3, & 10, 2003. (Council packets only, copy is available for review at the City Clerk's office)

c. Accept: Presented by City Treasurer, Karen Hornung, reconciliation of **General Ledger** to Bank reports, and the **Investment Report** dated January 31, 2003.

d. Certify: Senior Citizens Advisory Board election results of February 5, 2003.

Elected were **Dorothy Carmichael** and **Bill Goff**. Also reappointed by their respective groups were **Olivia Vizzi** of the Nutrition Site Council and **Arland Sponsler** from the San Bruno Senior Citizens Club.

e. Approve: (Recommended by CATV Director Dave Thomas)

(1) CATV Programming and Technology Manager Steve Firpo to attend out of state conference of National Association of Broadcasters (NAB) in Las Vegas, Nevada, April 9 & 10, 2003. Funding from CATV Account 66420-502 meetings and conferences.

(2) CATV System Engineer Al Johnson to attend out of state conference Society of Cable Television Engineers (SCTE) in Philadelphia, Pennsylvania, May 11-14, 2003. Funding from CATV Account 66410-502 meetings and conferences.

(3) A donation of \$500 to support the Beautification Task force efforts to hold the 5th Annual Operation Clean Sweep. Funding from CATV Account 66410-518.

f. Adopt: (Recommended by Public Works Management Analyst Phil Hanes) introduction and adoption of resolution approving and authorizing the submittal of a grant application requesting funding for the Coats for Kids Program.

g. Adopt: Resolution approving the City's adoption of an appropriate Internal Revenue Coded Section 125 Flexible Benefit Plan and to direct the City Manager or designee to execute necessary documents related to implementing and maintaining the City of San Bruno's Section 125 Plan.

END OF CONSENT CALENDAR

Phil Hanes, Management Analyst addressed the Council regarding **item 4f**. He stated that the amount on the resolution requesting the grant has been increased from the \$2100 to \$2500 due to higher cost than anticipated.

M/S Ruane/Ibarra, to approve as amended passed unanimously.

Vice Mayor Pallas requested an explanation from staff on the 30-page report included with **item 4g**. **Assistant City Manager Steve Rogers** explained the IRS Coded Section 125 Flexible Benefit Plan, which allows employees "pre-tax" payroll deductions for insurance premiums. Helps employees reduce their tax liability.

M/S Pallas/O'Connell to approve passed unanimously.

PUBLIC HEARINGS (NOTICES were PUBLISHED, POSTED, and MAILED:

Review and consider adoption of a negative declaration of the City of San Bruno Housing Element. The City of San Bruno is preparing a Housing Element for the 1999-2006 planning timeframe, and has determined that the project will not result in significant environmental impacts. The Department of Housing and Community Development informed the Community Development Director on January 31, 2003 that the City of San Bruno's draft housing element meets the requirements of State housing element law (Article 10.6 of the Government Code).

Mayor Franzella requested that **Grant Wilson, Associate Planner** give the staff report before opening the Public Hearing. Mr. Wilson explained the Housing Element is completed and this is the environmental review, which is the first hearing. The Housing Element review will take place later in the year. **Mayor Franzella** noted that he had received correspondence from the County's Child Care Coordinating Council asking to implement a requirement for Child Care in any new development. Mayor Franzella asked if that request was involved in this hearing? Mr. Wilson stated that would be considered during the general plan update hearing later in the summer. **Councilmember Ibarra** asked Mr. Wilson, "After the sites are developed if at that time there may be some significant impacts"? Mr. Wilson said we are reviewing based upon the 1974 plan and could change when the plan is updated. **Councilmember O'Connell** asked about the Land Use Plan for the San Francisco Airport and when we reviewed this plan? Mr. Wilson stated we are only taking in consideration the "Noise" contours as defined by the Airport.

Mayor Franzella opened the Public Hearing and asked the public members if they wished to address the Council concerning this item. No one wished to speak.

M/S O'Connell/Ibarra, to close Public Hearing passed unanimously.

Councilmember O'Connell moved to adopt the resolution, roll call vote taken, all ayes.

UNFINISHED BUSINESS:

Introduction and adoption of resolution naming the Bay Area Water Supply and Conservation Agency (BAWSCA) board member representative. **Mayor Franzella** stated that the same person appointed to this body should be the representative to the Financing Authority and he put forth the name of **Councilmember O'Connell**.

M/S Franzella/Ibarra passed unanimously.

Vice Mayor Pallas requested the record show that he is against the Agency being able to borrow money or having the power of eminent domain without a vote of the people.

Introduction and adoption of resolution naming the San Francisco Bay Area Regional Water System Financing Authority board member representative. Action was included in previous item.

Mayor Franzella recommends the submittal of a draft letter responding to the San Mateo County Grand Jury investigation into the City's water issues. Mayor Franzella requested concurrence with draft letter enclosed and he would sign and send off with Council approval.

M/S O'Connell/Ruane to approve, all ayes except Vice Mayor Pallas abstained.

Mayor Franzella added item d., regarding City Manager Recruitment. He gave the following time frame, February 26, 2003 deadline to advertise in the Western City magazine, application-filing deadline is June 16, 2003, screening and review process will be complete and interviews will take place on Saturday July 12, 2003. Want to be in position to have final interviews late July and August and tender an offer in September. Council will be using the recruitment firm of LB Hayhurst and Associates who we had one position remaining on a contract for prior service so no cost would be incurred.

Councilmember Ruane requested we return to previous item on appointment of Councilmember O'Connell as board member representative for BAWSCA and complete a formal roll call vote.

Councilmember Ruane introduced resolution for adoption. Passed unanimously by a roll call vote.

Councilmember Ruane introduced resolution to appoint Councilmember O'Connell to board of the San Francisco Regional Water System Financing Authority. Passed unanimously by a roll call vote.

CALL FOR, PRESENTATION OF BIDS, and AWARD OF CONTRACTS:

Public Works Director Scott Munns recommended that the City Council authorize the City manager to execute contract amendments to the existing contracts with DKS Associates for the San Bruno Avenue/Airport Boulevard Signal Interconnection Project in the amount of \$87,310.75, and for the Sneath Lane Signal Interconnection Project in the amount of \$19,000.00, upon approval as to form by the City Attorney. Changes were caused due to Airport and BART activity on related transportation corridors.

M/S Ibarra/Ruane to approve, passed unanimously.

COMMUNICATIONS:

Mayor Franzella said a notice had been received from LAFCO setting a hearing date for a study session on March 6, 2003 7:00 p.m. at the Foster City Library, to review a proposal to expand the Mosquito Abatement District to include the whole county. (Councilmember Ibarra will attend)

Mayor Franzella also received a letter from residents on Reid Avenue concerned about noise levels, violations, lack of landscaping, etc. at **San Bruno Ford**. The Mayor requested a report be given at the next Council meeting.

STAFF REPORTS:

Mayor Franzella requested an update on the City Hall remodel. **Assistant City Manager Rogers** gave an update and stated we are approximately 30 days behind schedule. Move in is scheduled for the first part of April and have had one discovery of mold in the duck work of the basement but should not affect the move in date. **Vice Mayor Pallas** asked Mr. Rogers if remodel has gone above amount budgeted. Mr. Rogers stated he does not believe we will exceed the budget significantly. Change orders are very nominal and only the mold issue remains unknown. Staff has been very creative by purchasing used system furniture and other cost cutting ideas to stay within budget.

REPORT OF CITY ATTORNEY - RESOLUTIONS & ORDINANCES: None

PUBLIC COMMENT ON ITEMS NOT ON AGENDA:

Robert Riechel, 7th Avenue, read letter dated February 25, 2003, addressed to Mayor and Council. Updated Council and Cable viewing audience of activities involving flooding on 7th Avenue and neighborhood effort to get ditches and channel cleared.

REPORT OF COMMISSIONS, BOARDS & COMMITTEES:

Oral Updates:

Beautification Task Force (O'Connell): Next meeting is Thursday March 6, 2003 at 5:15 at the Temporary City Hall Conference room, 1111 Bayhill Dr. suite 480, public is invited to attend. Committee has developed flyers, which are being inserted into the utility bills giving the time/date and information on **Operation Clean Sweep**. We now have "online" registration for this great event.

Citizens Advisory Committee for Caltrain Preferred Grade Separation and Station Design (Ibarra/Ruane): Meeting held last Thursday, have worked out traffic flow, track and station layout. Next meeting will be on March 13, 2003 to fine tune recommendations and give back to Joint Powers Authority. Ad Hoc committee will be bringing back to Council early May.

Facilities Needs Assessment Ad Hoc Committee (Ruane/O'Connell): report on Discussion with San Bruno Park School District for additional parking on Linden Ave. Councilmember O'Connell reported that there has been no progress since the last report to the Council.

NEW BUSINESS:

Mayor Franzella gave an update on the February 18, 2003 Study Session concerning use of property at 470 San Mateo Avenue (former Wells Fargo Bank site). The meeting was well attended and he recommends the Facility Use Ad Hoc Committee bring back a recommendation to the full Council.

CLOSED SESSION:

Council adjourned to closed session at approximately 7:45 p.m. Council reconvened at 9:00 pm with the following report:

a. City Attorney requests closed session to review claim of St. Andrews Church pertaining to a sewer spill. (Cal. Govt Code 54956.9(a)) Mayor Franzella reported that direction was given to the City Attorney.

b. City Council requests closed session for bi-annual City Attorney's performance evaluation. (Cal. Govt Code 54957) Mayor Franzella reported that the City Attorney's performance evaluation was completed.

c. City Council requests closed session for purpose of setting future review of City Attorney salary and benefits. (Cal. Govt Code 54957.6) Mayor Franzella reported that it was agreed by the City Council to have staff come back with a 5-step salary schedule for the City Attorney for position.

ADJOURNMENT: With no further business to discuss, meeting was adjourned at approximately 9:05 p.m. The meeting was adjourned with a moment of silence for

Barbara Battaya,

former South San Francisco City Clerk who recently passed away. Barbara served from 1979 to 1998 and had filled in for a few meetings here in San Bruno when our former Clerk was absent.

Next regular Council meeting is scheduled for Tuesday March 11, 2003 at 7:00 pm.

Senior Center (1555 Crystal Springs Road).

The foregoing minutes were approved
by the San Bruno City Council at its
regular meeting held March 11, 2003.

Respectfully submitted for approval,

Ed Simon, City Clerk

Larry Franzella, Mayor